

POLICY OF OPERATION for InfraGard of the WASATCH

ARTICLE I: IDENTIFICATION

The name of the association shall be InfraGard of the Wasatch, Incorporated and shall be a non-profit association working in partnership with the Federal Bureau of Investigation (FBI) Salt Lake City Division. This organization is to serve the interests of the membership of the Wasatch Front in Utah as a local chapter of the InfraGard of the Intermountain West.

ARTICLE II: PURPOSE AND OBJECTIVE

Adopted the bylaws of the InfraGard of the Intermountain West, Article II: Purpose and Objective.

ARTICLE III: MEMBERSHIP

Membership shall be open to all interested in supporting the purpose and objectives of the InfraGard. Anyone wishing to join InfraGard may do so by making application to the InfraGard of the Wasatch and by using the appropriate form. A person may apply for membership in the Local Chapter of their choice, however a person may be a member of only one chapter at a time. Membership at the local chapter level will sustain membership to the local chapter and to the InfraGard of the Intermountain West. The applicant must complete the membership application, agree to the terms and conditions in the InfraGard Ethics Agreement and pay all applicable fees and dues.

ARTICLE IV: ETHICS

All InfraGard participants will conduct themselves in compliance with all applicable federal, state and local laws. InfraGard is committed to establishing an atmosphere of trust among its members. InfraGard participants will not betray that trust by engaging in illegal activity, by knowingly submitting false or misleading information to InfraGard, by seeking some commercial or other advantage at the expense of other members through actions taken within InfraGard. Members will agree to abide by this Policy of Operations and all bylaws of the InfraGard of the Intermountain West and National InfraGard.

ARTICLE V: OFFICERS

The President shall preside at meetings of the local chapter and discharge all the duties devolve upon a presiding officer. The President shall either serve or appoint a member of the local chapter to serve on the Executive Committee of the InfraGard of the Intermountain West. The Treasurer shall ensure the keeping of correct and complete records of the financial condition of the local chapter. The Treasurer shall ensure the immediate deposit of all funds of the local chapter in some reliable bank or other depository and those local chapter's bills are paid on time. The Secretary shall keep, or cause to be kept a record of the proceedings and a record of the local chapter's membership.

An officer-candidate must have been a member of InfraGard of the Intermountain West for one year before assuming office (an exemption to this article exists for the formation of a newly created local chapters with the approval of the Executive Committee of the InfraGard of the Intermountain West). The term of office will be for one year and no officer shall hold more than one office at a time within the local chapter. All elections shall occur online and the election results will be announced at the first quarterly meeting of the year. All members will receive an email with a list of candidates for office by January 15 of each year. Members are required to reply to this email by February 1 with the appropriate selection for the position of the officers shown. Any no vote or duplicate votes shall be thrown out (per office) and not counted in the final election results. In the event that the position of President is to become vacant, the Vice President shall assume the office until the completion of the vacating President's term. If the office of Treasurer or

Secretary becomes vacant a member of the chapter shall be appointed to the office by the President to carry out the remainder of the elected term.

In addition, the President shall cause to be appointed a Vice President, [Membership Chair](#), a Program Chair and any additional [Committee Chairs](#) (upon the recommendation for the creation of said committee by majority of the elected Officer's of the Chapter) as need may arise from time-to-time. The Vice President shall serve as the President *pro temp* in the absence of the President and/or shall assume all duties of the office of the President in said absence. [The Membership chair will be responsible for the out reach and growth of the general membership thorough the assistance of a committee and each general member in good standing.](#) The Program Chair upon being selected is to cause the identification and scheduling of guest speakers, seminars and/or workshops to be presented at the quarterly meetings for the nourishment of the membership. Upon the event that any of these positions becomes vacant, the President shall appoint a member from the chapter to serve the remainder of the year in the vacant position.

ARTICLE VI: MEETINGS

The Chapter of the InfraGard of the Wasatch will hold at least a quarterly meeting in order to conduct the chapter's business and to nourish the membership of the chapter. These meetings shall be conducted in an orderly fashion and in accordance with Robert's Rules of Order Newly Revised as reasonably construed in view of the purpose and character of the InfraGard, except as may be provided otherwise in the bylaws.

ARTICLE VII: AMENDMENTS

The Policy of Operation may be adopted, amended or repealed by a two-thirds (2/3) vote of the InfraGard of the Wasatch membership. Officers of the InfraGard shall not incur any personal liability to InfraGard of the Wasatch for any action properly taken under a provision of the bylaws or the Policy of Operation that is later nullified by the membership.

By signing below, the chapter agrees to abide by the bylaws of the InfraGard of the Intermountain West and the bylaws of the National InfraGard.

FBI Special Agent in Charge
Salt Lake City Division

Printed Name

Date

Chapter Representative
Location:

Printed Name

Date

Witness

Printed Name

Date